

## **Minutes**

1. **Order:** meeting called to order, 09-08-11, 7:05pm.
2. **Board members** present: Andy Merritt, Nancy Coppock, Mark Coppock, Mike Stafford  
**Others** present: Brad Brelsford, Ken Hutcherson
3. **Agenda** accepted with the following changes: none (printed agenda not provided)
4. **Minutes from 8-11-11:** not provided, Mark will email to Board for approval
5. **Treasurer Report** delivered to Board by Kamphoefner:  
Last balance, 06-09-11, \$ 20,994.62  
New balance, 09-02-11, \$ 19,273.33  
  
Major Expenses that occurred, 06-09-10 >> 09-02-11: Professional Concrete \$850; Riggins (lawn) \$900 total; Holland \$550; Merritt \$190.68 (postage & supplies); BTU \$480.60 total  
Major Income received, 06-09-11 >> 09-02-11: EnerVest oil royalties \$124.99; dues deposited by acct. \$1,245 total
6. **Officer and Block Reports:**

Officer	<u>Block Name</u>	Activity
Mike	WWN	3110 WWM for sale
7. **Old Business (Action Items):**
  - Website administration/editing privileges: Mark will hand out at meeting
  - Overdue residents update: Merritt's letters give 60 days for the recipients to pay. Past due letters produced "registered return receipts" for people owing more than \$80. Discussion re. considering "claim of lien"/"release of lien" documents. Will discuss who is still late at the Oct. meeting.
  - National Night Out October 4: Block captain compensation will be \$25/block plus \$4/house. Mark will create new flyer with space for block captains to write in their info.
  - park irrigation leak fixed, then broke again. Mike will try to repair.
  - discussion of next playground equipment purchases.
8. **New Business (Action Items):**
  - Clyde: Andy got the appreciation card and will bring around for signing. He'll pick up the gift certificates.
  - discussion of letter sent by relative of resident to the Board
  - Deed Restrictions: Minimum Size of Dwellings unclear on website. Mark will revise when he gets updates.
  - Halloween Party: Mon., Oct. 31, 5:30-7:30pm
  - mowing: Andy asked Shelton Riggins to hold off mowing and not cut until he hears from Mike.
  - Newsletter: Mark will draft and send a PDF to the board, with blanks for now on financials and late dues sections
  - James Carter is the new Wilderness block captain. Mark will update on site.
  - Franchise tax: WECIA must file
  - Signs for Board meeting announcements: Andy will get 3 signs.
  - Minutes: will now email minutes to Board within a week of the meeting for corrections/approvals/posting online
9. **Meetings:** next meeting wasn't set.
10. **Adjourn:** meeting adjourns 09-08-11, 8:20pm.